



CHULABHORN  
ROYAL ACADEMY  
Chulabhorn Graduate Institute

**Chulabhorn Graduate Institute Announcement  
on Guidance for the Prevention and Control of the Spread of COVID-19 No. 8**

With reference to Chulabhorn Graduate Institute Announcement on Measures and Practical Steps for the Surveillance and Control of the COVID-19 Prevalence No. 7, dated 22 December 2020, it is evident that the situation of the COVID-19 prevalence has relentlessly intensified. It is therefore deemed appropriate to announce a guidance for better prevention and control of COVID-19 with a view to reducing the risk of being infected with the disease, as follows:

1. The Institute personnel must adopt a rotating work-from-home shift schedule from 4-17 January 2021 with assignments being given and reports prepared for submission to their superior in accordance with the designated form.
2. During the latest New Year holiday, the personnel who visited the areas where COVID-19 infection has been reported should notify the Institute of their visit and work from home for 14 days with a view to detecting if they develop any symptoms.
3. The personnel who usually come to work by public transport must report to the superior in order to be given work-at-home assignments.
4. Personnel must abstain from inter-provincial travel.
5. In entering the the Institute building, the personnel must every time strictly observe the following rules:
  - 5.1 Being equipped with a face mask, which must be put on before entering the building
  - 5.2 Washing their hands with alcohol-based hand sanitizer, which the Institute has readily placed at the entrance door
  - 5.3 For those coming to work at the Institute, reporting for their duty in the Institute building through the electronic attendance system
  - 5.4 For an outsider, filling a report form for visitor entry into the Institute building or scanning the ThaiChana QR-Code at the entrance door
6. Cooperation is requested from the personnel in checking their health before entering the Institute building, as follows:
  - 6.1 Passing a temperature check at the security guard table: if a fever is not detected, the security guard will attach a stick on their shirt/blouse sleeve.
  - 6.2 The Institute does not allow a person with a body temperature of more than 37.5 C and coughing to enter the Institute building.
7. Course delivery:
  - 7.1 Classroom teaching may be held for a class comprising not more than 10 students, but the necessary distancing and the Ministry of Public Health's safety measures must be strictly observed.

- 7.2 Classroom teaching involving more than 10 students must be suspended and may be continued online with students provided with opportunities to obtain online the teaching materials and to raise questions.
8. Research activities can still be conducted at the laboratory, but the Ministry of Public Health's safety measures must be strictly followed.
  9. Food and beverage shops in the Institute building can open to sell only takeaway food and drinks to be consumed elsewhere.

This announcement comes into effect from the day of its issuance onwards, and further announcement will be made in case of any change in the present situation.

Issued on 4 January 2021

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